



**CITY OF BOSTON**  
**EMPLOYMENT APPLICATION**  
**An Equal Opportunity / Affirmative Action Employer**



In compliance with Federal and State Equal Employment Laws, Equal opportunity will be afforded to all applicants regardless of race, color, sex, age, religious creed, disability, national origin, ancestry, sexual orientation, marital status, ex-offender status, prior psychiatric treatment or military status. It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

**Please note that as a condition of employment you must be a resident of the City of Boston on the day of employment and remain a resident for the duration of your employment with the City.**

**PERSONAL DATA**

<b>PLEASE PRINT AND COMPLETE ALL INFORMATION ON BOTH SIDES OF THIS APPLICATION, PLEASE ATTACH A RESUME, IF AVAILABLE.</b>					
Name: Last		First		Middle Initial	
Date of Application:		Posting #:		Position Title:	
Address: Street		City		State	
				Zip Code	
Home Phone: (Area Code & Number)			Work Phone: (Area Code & Number)		
How were you referred to the City?					
Have you any relatives working for the City of Boston or County of Suffolk? Yes _____ No _____					
Have you ever worked for the City of Boston or County of Suffolk? Yes _____ No _____					
Are you legally authorized to work in the U.S.? Yes ____ No ____			Veteran of U.S. Armed Forces? Yes ____ No ____		
What was your attendance record at your prior place of employment?					

**EDUCATION**

School	Name & Address of School	Course of Study	Years Completed				Did you Graduate?	Diploma or Degree
			1	2	3	4		
High School or Equivalent							yes _____ no _____	
College or University							yes _____ no _____	
Graduate School							yes _____ no _____	
Other							yes _____ no _____	
Additional training or skills (languages, computer skills, special licenses, certifications, etc.):								
Professional Affiliations:								

## EMPLOYMENT HISTORY

Please list your most recent position first and account for all periods of time. You may include volunteer, internship or military experience.

Employer's Name	From Mo/Yr	To Mo/Yr	# of Hours Week	Starting Salary	Final Salary
Number & Street			Reason For Leaving                      Supervisor		
City & State & Zip Code			Title/Duties Performed		
Area Code &Phone Number					
May we contact this employer?    Yes                      No					
Employer's Name	From Mo/Yr	To Mo/Yr	# of Hours Week	Starting Salary	Final Salary
Number & Street			Reason For Leaving                      Supervisor		
City & State & Zip Code			Title/Duties Performed		
Area Code &Phone Number					
May we contact this employer?    Yes                      No					
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Number & Street			Reason For Leaving                      Supervisor		
City & State & Zip Code			Title/Duties Performed		
Area Code &Phone Number					
May we contact this employer?    Yes                      No					

For the purpose of facilitating reference information, are your employment or educational records under any other name? If yes, please indicate other name and the date of change:

Former Name \_\_\_\_\_ Date of Change \_\_\_\_\_

I certify that the information given above is true and complete and I understand that misrepresentation and/ or withholding of information on this application or resume will result in the the rejection of this application and discharge if discovered after employment begins.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date